#### Gifts or donations questionnaire

Taxpayer’s name

Tax file number

Year ended

Employer

1. Have you made any donations to any fund, authority or institution that is registered for gift deductibility? **YES/NO**

2. Do you have receipts in respect of these donations that have the following information:

– the date? **YES/NO**

– the amount? **YES/NO**

– to whom it was paid? **YES/NO**

3. Were any benefits provided to you as a result of making the donation? **YES/NO**

If **yes**, please provide details of the benefits supplied and the donation to which it related:

4. If property was donated or gifted to a charity, institution etc, please provide the details below:

**Date Recipient Item donated Amount/value**

**Taxpayer’s gifts or donations declaration**

*A. I confirm that I wish to make the above claim for gifts or donations on the basis that I have incurred the above expenses and I have the necessary records to substantiate my claim.*

*B. My tax agent has explained to me the law as it relates to claims for gifts or donations.*

*C. I understand that if I have any further queries, it is my responsibility to raise them with my tax agent or request a Private Binding Ruling from the ATO.*

**Signed**

**Dated**