#### Record of regular and irregular trips diary

**Taxpayer’s name**

**Tax file number**

**Year ended**

**Type of motor vehicle**

**Registration number**

**Engine capacity**

*(Please note this form must be completed for each car)*

**Irregular trips**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Purpose of trip requiring you to undertake a dedicated business journey** | **Driver** | **Odometer reading at start** | **Odometer reading at end** | **Distance travelled** |
|  |  |  |  |  |  |
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**Regular trips**

|  |  |  |  |
| --- | --- | --- | --- |
| **Period over which regular trips undertaken (dates)** | **Purpose and nature of regular trips** | **Total number of trips undertaken** | **Number of business kilometres the car travelled** |
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