

Overtime meal allowance expense declaration

Taxpayer's name

Tax file number

Year ended

Taxpayer's name _____

Tax file number _____

Year ended _____

I, _____ of _____

declare that during the year ended 30 June _____ I was required to work overtime in the course of performing my work duties.

As a result, I understand that I may be entitled to claim a deduction for overtime meal expenses up to the daily amount prescribed by the Commissioner of Taxation ('Commissioner'), for each occasion of overtime worked, without having to substantiate my claim (e.g., without having to obtain receipts or similar documents).

In making such a claim, I also declare the following:

- (a) An allowance was paid to me during the year (by my employer) under an 'industrial instrument' (i.e., a law of the Commonwealth or of a State or Territory, or an award, order, determination or industrial agreement in force under such a law), separate to my salary, to compensate me for the cost of meals consumed in relation to each occasion of overtime.
- (b) The amount claimed has actually been incurred by me in connection with overtime worked, and I understand that I cannot simply claim a deduction up to the Commissioner's daily amount just because I have received an allowance from my employer.
- (c) The purpose of the daily reasonable allowance amount prescribed by the Commissioner is to simply set a limit on the amount that can be claimed as a tax deduction for overtime meal expenses covered by an eligible overtime meal allowance without having to provide receipts.
- (d) I may be required by the Commissioner to reasonably demonstrate how the amount being claimed for overtime meal expenses was determined.

Taxpayer's signature _____

Date _____