

Travel allowance expense declaration for employee truck drivers claiming meals

Taxpayer's name

Tax file number

Year ended

I, of

declare that during the year ended 30 June I was required to travel away from home overnight for the purposes of performing my work duties.

As a result, I understand that I may be entitled to claim a deduction for travel-related expenses up to the daily amount prescribed by the Commissioner of Taxation ('Commissioner') for meal expenses incurred (i.e., for breakfast, lunch and/or dinner), without having to substantiate my claim (e.g., by keeping receipts for each meal).

In making such a claim, I also declare the following:

- (a) An allowance was paid to me during the year (by my employer) to compensate me for the cost of meals in relation to each overnight work trip undertaken during the year.
- (b) The amount being claimed for breakfast, lunch and/or dinner has actually been incurred by me in the course of performing my work duties whilst travelling away from home overnight, and I understand that I **cannot** simply claim a deduction up to the Commissioner's daily amount (for breakfast, lunch and/or dinner) just because I have received an allowance from my employer.
- (c) The purpose of the daily reasonable allowance amounts prescribed by the Commissioner is to simply set a limit on the maximum amount that can be claimed as a tax deduction for breakfast, lunch and/or dinner (covered by an eligible travel allowance) without having to provide receipts (or a travel diary in some cases).
- (d) I may be required by the Commissioner to reasonably demonstrate how the amount being claimed for breakfast, lunch and/or dinner during the year was determined, and whether the amount claimed was incurred by me for work-related purposes.

Taxpayer's signature

Date