

## Time usage diary for depreciating assets

<b>Time usage diary</b>						
Date	Time commenced	Time finished	Total time	Business percentage	Private usage	Type of task undertaken
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<b>Summary</b>						
Depreciating asset (if applicable)			.....			
Date and time diary commenced			.....			
Date and time diary finished			.....			
Total business hours usage			.....			
Total hours (business and private)			.....			
Creditable (business) use percentage (%) (business hours divided by total hours)			.....			